

January 14, 1991

The Honorable Rod Spikes, Mayor
City of Elgin
P.O. Box 128
Elgin, Oregon 97827

DEPARTMENT OF
TRANSPORTATION

HIGHWAY DIVISION
Region 5

Dear Mayor Spikes,

FILE CODE:

The SCA Program was enacted by the Legislature during the 1947 session, which is currently defined under ORS 366.800 and 366.805, for the purpose of assisting small cities in repairing or reconstruction on streets under their jurisdiction "that are receiving excessive wear through sudden increases in population in the area or heavy and unusual traffic". Under the current statute \$1,000,000 is available for the 1992 Program (calendar) year with a maximum of \$25,000 allocated to successful applicants by the Transportation Commission.

Enclosed are application forms with resolution, city map and copy of SCA Program Guidelines and Working Agreement. I suggest the city review the street needs and fill out the application along with the resolutions if the project criteria, as shown in the Guidelines and Working Agreement, Part V, page 2 and 3, is met. The application/resolution should be returned to me as soon as possible. **Applications must be on file in this office prior to July 1, 1992. Applications received July 1 and after will be returned.**

After receiving the application an on-site review of the project will be made to evaluate the merit based on traffic volume, pavement condition, population growth, the number of previous projects received by the city and completion of all previous SCA projects. **A project will be considered complete when the Final Inspection Report indicating completion is submitted by the Region Federal Aid Specialist prior to October 1.**

Do not hesitate to call Mark Kightlinger or myself if you have any questions.

Sincerely,


Roger C. Lang
Region 5 Federal Aid Specialist

enclosure

RCL/jjb



3012 Island Ave.
La Grande, OR 97850
(503) 963-3177
FAX (503) 963-9079

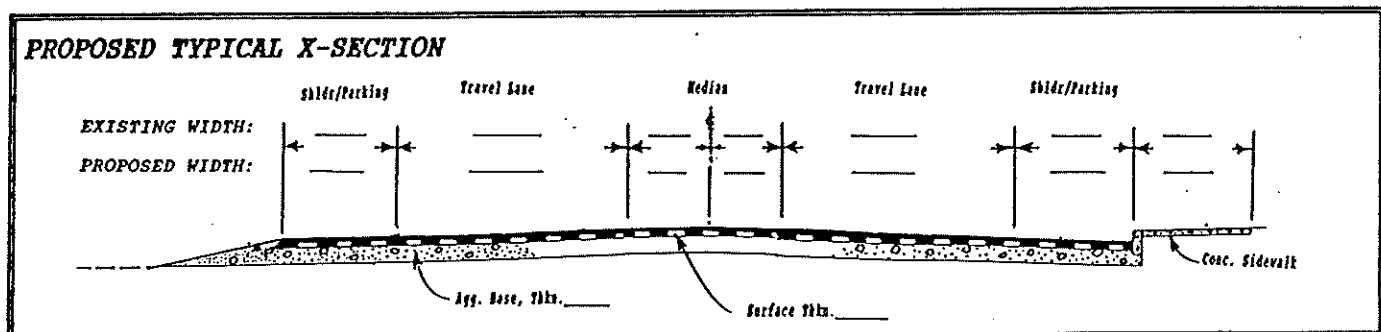
SPECIAL CITY ALLOTMENT (SCA) APPLICATION

CITY OF _____ DATE _____

Street Name _____ From _____ To _____
 (Attach map showing project limits)

PROJECT DETAILS:

Project Length: _____ Est. Project Cost \$ _____ Ave Daily Traffic _____ Ave Daily Truck Traffic _____



PAVEMENT: Surface Type Existing: _____ Proposed: _____ Proposed Thkn: _____ STORM SEWER: Existing (Y/N): _____ Proposed (Y/N): _____ Pipe Dia : _____ Pipe Length: _____ Adjustments Inlets # : _____ Manholes # : _____ Pipes # : _____ RIGHT-OF-WAY Existing Width: _____ Existing Right-of-way Adequate(Y/N): _____ Proposed Width: _____	SIDEWALKS: Existing (Y/N): _____ Proposed(Y/N) Lt Side _____ Rt Side _____ Proposed Length: _____ Proposed Width : _____ CURBS: Existing (Y/N) : _____ Proposed(Y/N) Lt Side _____ Rt Side _____ Length : _____ Type : _____ BRIDGE: Name: _____ Br #: _____ Length: _____ Width : _____ Type of Structure: _____ Sufficiency Rating No. _____ Name of Stream: _____
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Remarks: _____

BY: _____ Date _____
 Mayor

BY: _____ Date _____
 City Recorder

BY: _____ Date _____
 City Administrator

Attach addition sheets for each street

SPECIAL CITY ALLOTMENT (SCA) APPLICATION

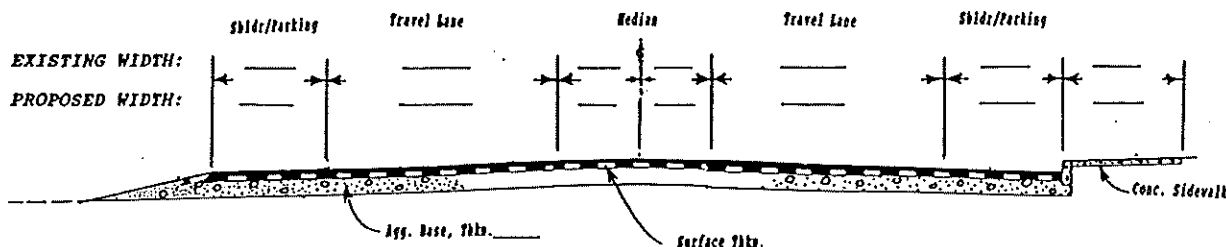
CITY OF _____ DATE _____

Street Name _____ From _____ To _____
 (Attach map showing project Limits)

PROJECT DETAILS:

Project _____ Est. Project _____ Ave Daily _____ Ave Daily _____
 Length: _____ Cost \$ _____ Traffic _____ Truck Traffic _____

PROPOSED TYPICAL X-SECTION



PAVEMENT:

Surface Type _____
 Existing: _____
 Proposed: _____
 Proposed Thkn: _____

STORM SEWER:

Existing (Y/N): _____
 Proposed (Y/N): _____
 Pipe Dia : _____
 Pipe Length: _____
 Adjustments _____
 Inlets # : _____
 Manholes # : _____
 Pipes # : _____

RIGHT-OF-WAY

Existing Width: _____
 Existing Right-of-way _____
 Adequate(Y/N): _____
 Proposed Width: _____

SIDEWALKS:

Existing (Y/N): _____
 Proposed(Y/N) Lt Side _____ Rt Side _____
 Proposed Length: _____
 Proposed Width : _____

CURBS:

Existing (Y/N) : _____
 Proposed(Y/N) Lt Side _____ Rt Side _____
 Length : _____
 Type : _____

BRIDGE:

Name: _____
 Br #: _____
 Length: _____
 Width : _____
 Type of Structure: _____
 Sufficiency Rating No. _____
 Name of Stream: _____

Remarks: _____

BY: _____ Date _____
 Mayor

BY: _____ Date _____
 City Recorder

BY: _____ Date _____
 City Administrator

Attach addition sheets for each street

MKS:pk
12/12/89

SPECIAL CITY ALLOTMENT

RESOLUTION

WHEREAS, under the provisions of ORS 366.800 and 366.805, there has been withdrawn from state highway funds appropriated for allocation to the several cities of the State of Oregon the sum of Five Hundred Thousand and No/100 (\$500,000.00) Dollars, and in addition there has been withdrawn from monies available to the Department of Transportation from the State Highway Fund the sum of Five Hundred Thousand and No/100 (\$500,000.00) Dollars, and said sums have been set up in a separate account to be administered by the Oregon Transportation Commission and to be allotted each year by said commission to be spent, within cities, upon streets not a part of the state highway system, which are receiving excessive wear through sudden increases in population in the area or heavy and unusual traffic; and

WHEREAS, the City of _____ is an incorporated city of the State of Oregon and has a population of less than 5,000 as given by the latest official federal census; and

WHEREAS, the following streets of said city, _____

are not a part or parts of the state highway system, but are streets under the jurisdiction and control of said City which are "receiving excessive wear through sudden increases in population in the area or heavy and unusual traffic; and

WHEREAS, said streets are and each of them is in need of repair, reconstruction, or other major improvement.

NOW, THEREFORE, the members of the City Council, in regular or special session assembled, do hereby find, declare, and resolve:

1. That the aforementioned named streets of said City are in need of repair, reconstruction, or other major improvement.

2. That said streets are in their present state and condition of disrepair by reason of excessive wear through sudden increases in population in the area, or by heavy and unusual traffic.

3. That the Oregon Transportation Commission hereby is respectfully requested to consider and declare said streets as qualified for reconstruction, repair, or other improvements out of funds allocated and made available by and through the said \$1,000,000 appropriation of revenues which is to be administered and spent by the Transportation Commission.

4. That the City of _____ does hereby offer to Transportation Commission and does hereby pledge complete cooperation and assistance to the end, that said City may share and participate in the use and benefit of said special fund and appropriation; and therefore does designate _____ as the official representative of the City in all negotiations resulting from this request.

Passed and approved this _____ day of _____, 19__.

There is attached hereto and made a part hereof, a city map on which is indicated the street, streets, road, or roads, described in this resolution.

I hereby certify that the foregoing resolution was passed and approved by the City Council of the City of _____ at a regular or special meeting of said Council, held on the _____ day of _____, 19__, and the above copy is a true and correct copy of the original and of the whole thereof.

Dated this _____ day of _____, 19__.

City Recorder